



Policy Name: Non-Medical Face Mask Policy
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Developed By:	Jamie Anderson, CEO	Date:	17 July 2020
Revised By:		Adoption Date:	06 August 2020
Resolution #:	LIB2020-10	Effective:	06 August 2020
Review Cycle:	Limited Duration	Last Reviewed Date:	

POLICY STATEMENT AND RATIONALE:

This policy has been written to continue to safeguard the community against COVID-19 and ensure compliance with the Emergency Management and Civil Protection Act (EMCPA) Ontario Regulation 263/20 s.4(2) and EMCPA Ontario Regulation 364/20 – Rules for Areas in Stage 3 as instructed by the Haliburton, Kawartha, Pine Ridge District Health Unit’s (HKPR) Medical Officer of Health. The Kawartha Lakes Public Library Board recognizes our role in reducing the spread of COVID-19 in our community.

SCOPE:

This policy shall apply to the City of Kawartha Lakes Public Library and all of its branches.

DEFINITIONS:

In reading and interpreting this policy, the following definitions shall apply:

“Branches” means a library branch of the City of Kawartha Lakes Public Library.

“CEO” means the Chief Executive Officer of the City of Kawartha Lakes Public Library.

“City” means the Corporation of the City of Kawartha Lakes.

“Library” means the City of Kawartha Lakes Public Library.

“Library Board” means the City of Kawartha Lakes Public Library Board.

EFFECTIVE 12:01 a.m. JULY 17, 2020:

The Library requires anyone entering the premises to wear a non-medical mask or face covering.

The non-medical mask or face covering must be worn while inside the library branches, unless it is reasonably required to temporarily remove the face covering for services provided by the Library.

All persons will be notified of this requirement through signage posted at all entries and throughout the premises (see attached).

This policy will be enacted and enforced in 'good faith' by the Library and is an opportunity to educate patrons about the use of non-medical masks or face coverings while indoors as a community safety measure.

EXCEPTIONS

Some people may not be able to tolerate wearing a mask. The Library will exempt a person from wearing a non-medical mask or face covering on the premises if the person is:

- A child under the age of 2 years old
- A child under the age of 5 years old either chronologically or developmentally who cannot be persuaded to wear a face covering by their caregiver
- Unable to remove their mask without assistance
- Unable to wear a mask for medical reasons such as but not limited to, respiratory disease, cognitive difficulties, difficulties in hearing or processing information
- Unable to wear a face covering for any religious reason

ROLE OF STAFF

All staff will be trained on the new policy regarding face covering requirements.

All staff will be required to wear a non-medical mask or face covering while working in the space that services the public.

Staff will do their best to limit entry of any person not wearing a non-medical mask or face covering. Efforts may include:

- Giving a verbal reminder upon entry that the customer is instructed to wear a face covering by the HKPR District Health Unit, Medical Officer of Health
- For customers in the premises seen removing their face covering for extended periods of time, giving a verbal reminder of the requirement to wear a face

covering under instruction by the Medical Officer of Health for the HKPR District Health Unit

- If a customer refuses to put on a face covering and refuses to leave the premises, staff are not required to engage further; there is not a need to turn away or remove a customer to achieve the best effort standard

DURATION

This policy remains in effect until such time as instructions are modified or revoked by the Medical Officer of Health for the Haliburton, Kawartha, Pine Ridge District Health Unit.